

**MINUTES OF THE MEETING OF THE COLEORTON PARISH COUNCIL
HELD AT THE BEAUMONT CENTRE, PEGGS GREEN, COLEORTON
ON 3rd NOVEMBER 2016 at 7.30pm.**

PRESENT:-

	<p>Councillor Martin Farrand Councillor John Cotterill – Vice Chair and Chair of the Meeting Councillor Michael Akroyd Councillor Colin Smith Councillor Terry Betts Mrs Sandra Dillon – Webmaster Mr Andrew Hogsden - Clerk</p>
--	--

118/2016

APOLOGIES

Apologies were received the Chair, Michael Specht and John Macdonald, Heritage Warden.

119/2016

DECLARATIONS OF INTEREST

No interests were declared.

120/2016

REPORT FROM THE POLICE

The police did not attend the meeting but had sent a report for the month of October. This showed there were 10 reported crimes: 5 burglaries from sheds; 2 burglaries from dwellings, 1 burglary from a garage, 1 vehicle crime and 1 theft. Three of these (1 burglary from a shed, the burglary from a garage and the theft were in fact in Griffydam which is not in the Parish of Coleorton although is adjacent to it). The Chair had contacted the Clerk to say that this was unacceptable. Was this someone new in the area? Had a known criminal been released? What are the Police doing about this? The Clerk will take this up with the police. The police have issued several traffic offences for speeding and followed up on reports of HGVs in the village. They have just launched a force wide “Darker Nights” campaign. The next community engagement event will be at Main Street Osgathorpe on 20th November at 11am.

Resolved:- That the report be noted and the clerk follow up with the police.

121/2016

PERIOD FOR PARISHIONERS PARTICIPATION

There were no parishioners present at the meeting. Sandra Dillon advised that the Heritage Group had contacted her to say that the gold paint on the Millennium sign in the Millennium Garden is flaking.

Resolved: - That Cllr Smith will take a look at the sign and report back at the next meeting.

122/2016

REPORTS FROM PARISH ORGANISATIONS AND COUNCIL APPOINTEES

Heritage Warden – Mr Macdonald had provided a written report covering the work of the Volunteer Group noting that shrub clearing and coppicing in Coleorton Wood had been performed as required by the management plan. Some tidying up, including dealing with a large fallen tree in the Post Office Field, had been undertaken. In New Lount Reserve clearing of two “colliery features” had been undertaken with staff members of the AAMCE School of Loughborough University.

He had also submitted a report advising that The Volunteer Group is planning to have two volunteers trained in the use and application of pesticides/herbicides and is seeking funding for this training. The total cost for the training of two volunteers is £832.00. (£416.00 each). He had applied to NWLDC for funding under their Small Grants Scheme,

which will fund up to 50% of the costs (£416.00) and is therefore seeking the other 50%, or a contribution towards this cost. He included a note detailing why this is required.

Resolved:- That the report be noted and that agreement in principle be given to funding 50% of the cost of the pesticide training, £416.

Webmaster – Mrs Dillon had provided a written report reported. Visitor numbers were 758 in October slightly lower than September.

Planning and walks and footpaths have increased in popularity. She asked if any progress had been made in obtaining a link to the NWLDC site which included a map of planning applications.

Resolved:- That the report be noted and the clerk pursue the broken link to the NWLDC map of planning applications.

123/2016

MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

The minutes of the previous meeting were circulated in advance of the meeting.

Resolved:- That the minutes of the Parish Council Meeting held on Thursday 22nd September 2016 were accepted as a true record and signed by the Vice Chair of the Parish Council, in the absence of the Chair.

124/2016

PLAY EQUIPMENT

Cllrs Akroyd and Farrand had attended a training course on the inspection routines to be adopted for play equipment. They reported that:

- 1) A walk round check should be undertaken on a weekly basis with a diary record kept of the inspection.
- 2) Every 3 months a more detailed inspection should be undertaken. There was no need for a tick list but equipment should be inspected visually in detail; any defects should be recorded.
- 3) An annual inspection should be undertaken by an independent organisation.

Resolved:- That the clerk set up a schedule of inspections and obtain a diary with a view to commencing inspections before Christmas. In addition the clerk to ascertain when the last independent inspection was undertaken and to report back at the next meeting.

125/2016

DETACHED YOUTH WORKER

The clerk reported that he had been contacted by Gillian Squires from the Community Focus Team at NWLDC to ascertain if Coleorton Parish Council would be interested in a detached youth worker. The youth worker would be funded by Coleorton Parish Council and they would report to the Council. The youth worker would aim to work with young people on the street, build relationships, consult and aim to set up activities they would like to access.

Resolved: – That a detached youth worker is not progressed further and the item be removed from the agenda.

126/2016

TREES ON OVERTON CLOSE

The clerk explained he had been contacted by a resident concerning three Silver Birches and three Ash trees on the land owned by the Council adjacent to Overton Close. The request was to lower or remove the trees which were causing shade in the residents garden as well as blocking sun light to the solar panels.

Resolved: - That Cllrs Smith and Specht undertake a visual inspection of the area after Cllr Specht's return from holiday and report back to the Council.

127/2016

HS2

The clerk advised he had been contacted by a resident concerned with the proposed changes to the route for HS2. None of the Councillors was aware of any changes announced and the clerk expected the announcement to be made later in 2016 and would keep an eye out for any such announcement.

Resolved: - That the concern be noted and the matter be retained on the agenda.

128/2016

THE ROPEWALK FOOTPATH

The clerk informed that he had been contacted by a resident regarding the Ropewalk footpath which started at the A512 just opposite Bradfords Lane and went to Moor Lane. He had raised a request for the footpath to be cleared via the County Council. There was some discussion about who owned the land.

Resolved: - The clerk would make some enquiries as to who owned the land via The Ramblers Association and the Land Registry and report back at the next meeting, and to follow up with the County Council.

129/2016

LEICESTERSHIRE CLERKS MEETING

The clerk advised that the following topics had been covered at the meeting of Leicestershire Clerks:

- The Transparency Code (see Minute 134/2016 below);
- Community Resilience and Community Response Plan;
- Strategic Growth Plan for Leicester and Leicestershire;
- Highway Strategy Consultation;
- Parish Precept Capping;
- Countrywide Accessibility Review;
- Community Strategy Refresh.

130/2016

ON GOING MATTERS

Members considered on going matters around the Parish

a) PEGGS GREEN RECREATION GROUND

The clerk advised he had cleaned the notice board and removed some of the taller vegetation which was blocking visibility of the notice board. He also reported that the Mole Hills had now returned so the moles were now active again.

Resolved: – That the report be noted. No further action was necessary and that the item be removed from the agenda.

b) PIT LANE – RIGHT OF ACCESS

The Chair is due to follow up with the County Council.

Resolved:- That the item be carried forward to the next meeting and retained on the agenda.

c) COLEORTON WOOD

There was no report from CWAC.

The wood had been mowed in October.

The clerk explained that he did not have a key to the woods but had been contacted recently by someone who could not get out the wood as the gates had been locked. The incident was resolved quickly as Cllr Betts opened the gates.

Resolved:- It was resolved that the clerk should have a key to the gates but that Brian Mee Associates would not be given a key.

d) INFORMATION BOARDS AT LOUNT

The clerk reported there is no major request to move the Boards but until this is resolved publicity will not be taken forward.

Resolved:- That the report be noted and the matter be retained on the agenda for the next meeting.

e) ST MARY'S CHURCH DONATION

There was nothing new to report on this matter.

Resolved:- That the matter be retained on the list of ongoing matters on the agenda.

f) DITCH TO THE REAR OF THE MOORLANDS

There was nothing to report on this matter.

Resolved:- That the matter be retained on the list of ongoing matters on the agenda.

g) FORRESTER CLOSE PLAY FACILITIES

There was nothing to report on this matter.

Resolved:- That the matter be retained on the list of ongoing matters on the agenda.

h) BLUE BADGE FOR SIGNIFICANT BUILDINGS

The Heritage Group continue to work through this and will report back to the Council in due course. It was noted that they will need permission from householders prior to erecting any displays on properties.

Resolved:- That the matter be retained on the list of ongoing matters on the agenda.

131/2016 PLANNING APPLICATIONS

Applications to be considered:

16/01090/REM - Erection of two dwelling and garages (Reserved Matters to Outline Planning Permission 16/00311/OUT - Land Adjacent To Wilford House, Loughborough Road, Coleorton). There were no comments on this.

It was noted that 16/0960/FUL - Erection of a detached dwelling with associated off street parking and formation of a new vehicular access (revised scheme) Farm Town - had been withdrawn.

It was also noted that 16/00486/OUT - One detached dwelling - Land At Anchor Lane, Coleorton, Leicestershire had been refused.

Resolved:- that the report be noted.

132/2016 MONIES RECEIVED/ INVOICES FOR PAYMENT

It was noted that the reclaimed VAT of £1,668.44 was received in October.

The following invoices were presented for payment:

Ian Stone (September and October mows)	£560.00
Grant Thornton (2016 Annual Return audit)	£120.00
Peak Cash Flow (Brian Mee Assocs for September and October mows)	£108.00
Ladywell Accountancy Services (payroll management for 2016/17)	£49.00

A payment by way of a donation was also made to the Royal British for the commemorative wreaths to be laid at the War Memorial in Coleorton on Sunday 13th November.

The clerk had received a letter advising that the membership for Fields In Trust was due for renewal at a cost of £50.

Resolved:-

That the invoices due for payment be paid with the exception of the Fields in Trust membership and that the clerk contacts John Macdonald to ascertain value we might obtain from renewing the Fields in Trust membership.

133/2016 BANK RECONCILIATION at 30th SEPTEMBER and BUDGET REPORT to 30th SEPTEMBER

The clerk had circulated these in advance of the meeting.

Resolved:- That the reports be noted and accepted.

134/2016 TRANSPARENCY CODE

Following the Leicestershire Clerks meeting, the clerk had undertaken an 'audit' that we comply with the transparency code. He recommended that we show a list of councillor or member responsibilities on the web site and had circulated a brochure ("It takes all sorts") with the agenda for the meeting which would meet this requirement. He also recommended that we disclose amounts received of greater than £100 in 2015/16 on the web site and had circulated a document with the agenda.

Resolved:- That the list of receipts greater than £100 in 2015/16 and "It takes all sorts" be posted on the web site.

135/2016 PENSION AUTO ENROLMENT

The clerk reported he had registered the Council with NEST as the Council's pension provider and that he had written to the clerk in the prescribed format asking whether the clerk wished to make their own contributions to the pension scheme. The clerk had indicated they did not want to make contributions.

Resolved:- That the report be noted.

136/2016 CORRESPONDENCE

The Clerk informed the meeting of:

- 1) An e mail on 29th September received regarding Holocaust Memorial Day on 27th January 2017
- 2) Correspondence from Hazel Curtis regarding the Consultation process for NWLDC Budget received on 5th October
- 3) An e mail from Gillian Squires regarding litter reporting received 14th October.

Resolved:- That the correspondence be noted and that the Council would not be organising any specific events for Holocaust Memorial Day.

137/2016 NEXT MEETING

The next meeting will be on Thursday 8th December 2016.

SIGNED BY CHAIR OF COLEORTON PARISH COUNCIL / DATED